

Music Program Policy Sheet

We, the staff of the Franciscan Life Process Center Music Program, commit ourselves to provide the best possible Music Program for you. Our goal is to develop the full musical potential of each individual.

All students and family members on our campus must comply with Center policy. We expect everyone to arrive at each appointment punctually. Music students should come well prepared through daily practice with all necessary materials. Parents should provide an instrument in the best possible condition. Parents may sit in on lessons.

There are 2 options for payment: by the semester or monthly. The fee structure is as follows:

30 minute lesson	1st semester (15 lessons)	2nd semester (20 lessons)
Semester Fee:	\$375	\$500
Monthly Fee:	\$93.75 (Sept.-Dec.)	\$100 (Jan.-May)

Payment is expected at the first lesson of each semester or month. Book fee invoices will be given throughout the semester. Contact your teacher with questions regarding different lesson lengths.

Cancellation Policy: Lessons canceled by the teacher will always be made up. Lessons canceled by the student may be made up if possible. However, the **staff is not obligated to reschedule**. Cancellations due to weather conditions will be handled on a case by case basis. Make-up lessons must be completed in the semester in which they were missed—they cannot be carried over into the next semester. Students that do not take summer lessons cannot be guaranteed a spot in the fall, unless a \$150.00 deposit per student has been paid.

Calendar 2021-2022

August 30	Fall Semester begins (15 lessons)
November 22-23	No Lessons
November 24-26	FLPC closed: Thanksgiving Break
December 16	Christmas Music Program TBD
December 17	Fall Semester ends
January 3	Winter Semester begins (20 lessons)
April 4- 8	No lessons: Spring Break
April 15	FLPC closed: Good Friday
May 22	Spring Music Programs: 1:30 p.m. and 4:00 p.m. in Lowell
May 27	Winter Semester ends
May 31	Make-up Lessons
June 6	Summer Semester begins (10 lessons)